



Virginia Municipal Clerk's Association
49th Annual Business Meeting Agenda
The Inn at Virginia Tech, Blacksburg, VA
Thursday, April 16, 2026
12:30 p.m.

1. Call to Order
2. Adoption of the Agenda
3. Approval of the Minutes:
 - a. April 17, 2025
 - b. April 23, 2025
 - c. July 10, 2025
 - d. September 18, 2025
 - e. December 3, 2025
 - f. January 15, 2026
4. 2025-2026 Board and Committee Reports
 - a. Executive Committee Reports
 1. President
 2. First Vice President
 3. Second Vice President
 4. Treasurer
 5. Secretary
 6. Historian
 - b. Audit Committee
 - c. Budget
 - d. Bylaws
 - e. Clerk of the Year
 - f. Education/Professional Development
 - g. Newsletter
 - h. Nominating Committee
 - i. Scholarship
 - j. Website

- k. 2025-2026 Region Directors Reports
 1. Region I
 2. Region II
 3. Region III
 4. Region IV
 5. Region V
 6. Region VI
 7. Region VII
 8. Region VIII
 9. Region IX
 10. Region X
- l. 2025 Annual Institute and Academy Report – Shelley Schuetz, Institute Director
5. Unfinished Business
6. New Business
 - a. Resolution of Appreciation
 - b. Summary of Institute Director Selection Process. (Education and Professional Development Committee)
7. Adoption of the Proposed 2026-2027 Organizational Budget
8. Election of Executive Committee for 2026-2027 – Proposed Slate of Officers
9. Recognition of 2025-2026 CMC's and MMC's & Athenian Leadership Society Fellows
10. Future Annual Conferences
11. Adjourn